



AGENCY OF THE UNIVERSITY OF LATVIA
P. STRADINS MEDICAL COLLEGE OF THE UNIVERSITY OF LATVIA
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APPROVED
by the Council meeting
of P. Stradins medical college
of the University of Latvia,
21 November 2019, protocol No. 6

VIDEO SURVEILLANCE POLICY

Jurmala

Issued in accordance with Section 72, Paragraph one,
Clause 2 of the Public Administration Structure Law

1. Introduction

- 1.1. P. Stradins medical college of the University of Latvia (further – Manager) performs video surveillance, Vidus prospekts 38, in Jurmala, LV-2010.

2. Manager's identity and contact information

- 2.1. Manager is P. Stradins medical college of the University of Latvia, registration No. 90000031813.
- 2.2. Manager's address is Vidus prospekts 38, Jurmala, LV-2010, homepage – www.psk.lu.lv, e-mail: lupsk.kanceleja@gmail.com, phone +371 25448404, +371 26530342.

3. Purposes of processing as well as the legal basis of processing

- 3.1. The purpose of video surveillance of the manager (purpose of personal data processing) is to prevent or detect criminal offenses or administrative violations related to the protection of property and the protection of vital interests of persons, including life and health, as well as obtaining evidence for insurance purposes. Legal basis for data processing – 27 April 2016 European Parliament and EU Council Regulation on the protection of personal data 2016/679) Article 6 Paragraph 1 subparagraph f, stating that the processing is lawful if it is necessary for the legitimate interests of the manager or of a third party.

The manager has a legitimate interest in preventing or detecting criminal offenses or administrative offenses committed or planned, thereby promoting the protection of property and the vital interests of persons, including life and health.

4. Categories of personal data

Categories of personal data: personal image (appearance, behaviour) place of recording of personal image (space, location of camera), time of recording of personal image (date, time, start and end of recording).

5. Categories of recipients of personal data

Categories of recipients of personal data - video surveillance data, are disclosed upon request to pre-trial investigation authorities, subjects of operational activities, certified security guards, state security authorities, the prosecutor's office (to obtain evidence in criminal cases) and courts (to obtain evidence in pending cases).

6. Categories of data subjects

Categories of data subjects: all persons entering the reception area of the video surveillance camera (e.g. visitors, employees, etc.).

7. Data transfer outside Latvia

Video surveillance data will not be transferred outside Latvia, the European Union or the European Economic Area, nor will it be transferred to any international organization.

8. Duration of data storage

Video surveillance recordings are stored for a maximum of 30 (thirty) days before they are deleted. The time depends on the recording intensity (motion capture). The time limit is determined by the memory capacity of the writing device.

9. Access to personal data of the data subject

- 9.1. The data subject has the right to access the personal data of the data subject within one month from the date of submission of the relevant request (provided that the data subject provides the information necessary to identify the data subject and the requested personal data).
- 9.2. The data subject is not entitled to receive information if the disclosure of such information is prohibited by law in the field of national security, national defense, public security, criminal law, as well as for the purpose of ensuring public financial interests in tax matters or supervision and macroeconomic analysis of financial market participants.
- 9.3. The data subject has the right to request that his or her personal data be destroyed if they are no longer needed for the purpose for which they were collected.
- 9.4. If the data subject can justify that personal data are no longer necessary for the purpose of collection, the Manager shall immediately remedy the deficiency or breach.

10. Right to lodge a complaint to the supervisory authority

The data subject has the right to submit a complaint to the supervisory authority (Data State Inspectorate). Documents are accepted by the Data State Inspectorate by post, electronic mail (documents signed with a secure electronic signature), as well as they can be left at Blaumaņa Street 11/13, in Riga, post-box on the 1st floor. The Data State Inspectorate accepts e-mails received at the e-mail address info@dvi.gov.lv.